

Accepting Insurance Benefit cards has never been easier.

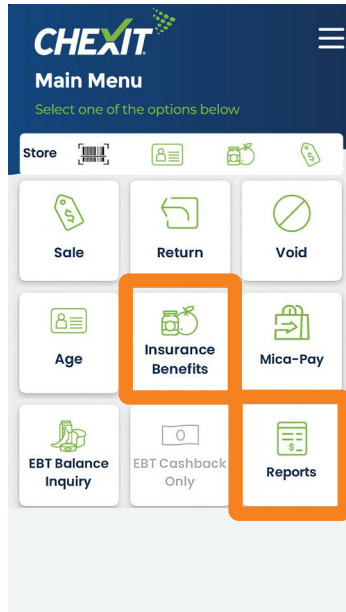
- ✓ Check card status and available funds
- ✓ Scan the barcode of an item to give the details required
- ✓ Find out eligible and not eligible items
- ✓ Print easy to understand receipts

Get Started

1 Access Feature from Main Screen

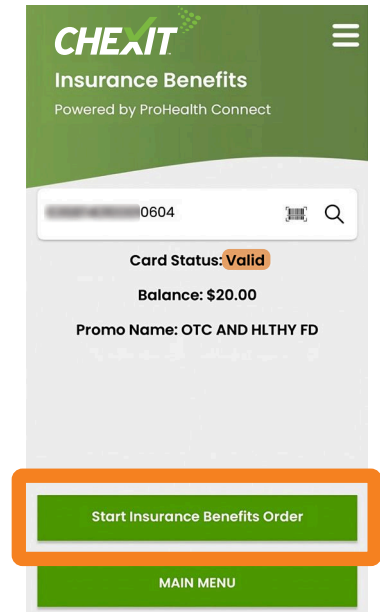
Tap the **[Insurance Benefits]** navigation tile from the Main Menu screen.

To perform a void, refund, or access information on these transactions, click on the **[Reports]** navigation tile.



2 Scan or Input Card Number

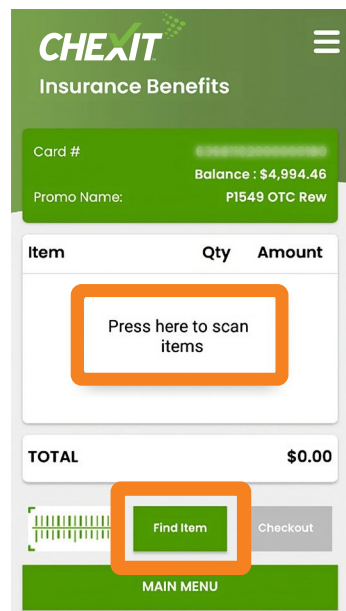
Tap the barcode icon to activate the scanner and scan the barcode on the customer's card or enter the number manually by tapping the input box. Once the validity and availability of funds have been confirmed, proceed by pressing the **[Start Order]** button.



3 Start Order & Add Items

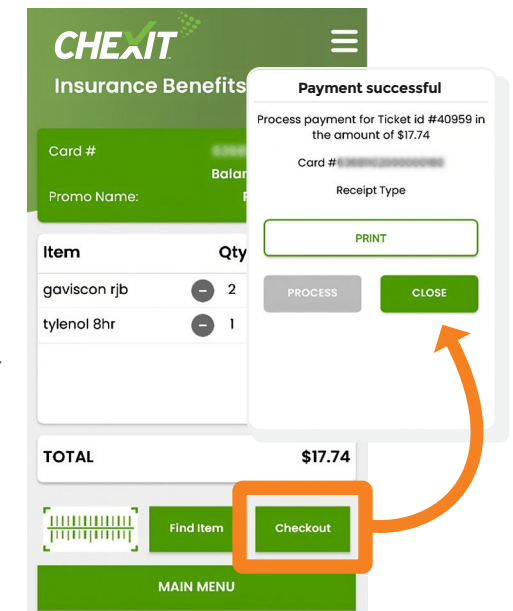
Tap the center of the screen to begin scanning item barcodes. To find a specific item use the **[FIND]** button, to search for items by name, barcode, or PLU.

Tip: See other side for managing your items.



4 Complete Order

After adding all desired items to the cart select **[CHECKOUT]**. Then follow on-screen prompts to complete the order and generate a receipt. When an order is processed, all items, including unit amount plus tax are sent to the customer's Insurance Benefits provider for eligibility determination.



Tip: Another form of payment must be used for items not eligible or exceed available balance.



Cardholders must contact the support number listed on the card for questions regarding status, balance or item eligibility.



For more information on using CHEXIT, scan QR code

Item Eligibility

To determine the eligibility of an item, details must be provided to the Insurance Benefit card provider at the time of sale.

Follow on-screen prompts to add new items to your locations Item List.

Details to input include:

- ✓ **Name:** Title of the item on the cardholder receipt. For instance, Pain Relief Tablets.
- ✓ **Price:** Cost of the item before taxes. During processing, the tax amount is applied accordingly. There is also an indicator if the price may be modified or input price during checkout.
- ✓ **Tax Rate and Type:** Items may be labeled as either taxable or non-taxable. Tax rates are set up for each location.
- ✓ **Item Number:** A unique numerical value called a UPC or PLU that is assigned to the item being sold.

Universal Product Code (UPC)

A unique numerical code represented by a sequence of vertical bars of different widths (barcode) to identify items sold at retail locations. These barcodes are usually located on the packaging of a product.

Price Look Up Code (PLU)

A unique numerical system to identify grocery items, particularly those that do not possess a UPC code such as fruits, vegetables, grains, and meat. These numbers are usually displayed on a small sticker attached to the item.

Use the PLU codes below when scanning items without a UPC code.

<p>Meats</p> <ul style="list-style-type: none"> ✓ Meats like Beef, fish, chicken, pork, goat ✓ Carnes como ternera, pescado, pollo, oporto, cabra ✓ 肉类，如牛肉、鱼、鸡肉、波特酒、山羊肉   <p style="text-align: center;">66</p>	<p>Dairy</p> <ul style="list-style-type: none"> ✓ Dairy like cheese ✓ Lácteos como queso ✓ 像奶酪一样的乳制品   <p style="text-align: center;">52</p>	<p>Grains</p> <ul style="list-style-type: none"> ✓ Grains like fresh bread, rolls, bagels, bulk grains ✓ Granos como pan fresco, panecillos, bagels, granos y frijoles ✓ 谷物，如新鲜面包、面包卷、百吉饼、散装谷物   <p style="text-align: center;">75</p>
<p>Fruits & Vegetables</p> <ul style="list-style-type: none"> ✓ Fruits and vegetables like Apples, bananas, peppers, broccoli ✓ Frutas y verduras como manzanas, plátanos, pimientos, brócoli ✓ 水果和蔬菜，如苹果、香蕉、辣椒、西兰花   <p style="text-align: center;">59</p>	<p>Other</p> <ul style="list-style-type: none"> ✓ Other like Bulk herbs, spices, packaged items without UPC codes ✓ Otros como hierbas a granel, especias, artículos empaquetados ✓ sin códigos UPC 其他如散装香草、香料、没有 UPC 代码的包装物品   <p style="text-align: center;">50</p>	<p>Have more than 50 items?</p> <p>For locations with more than 50 items, a file may be emailed to pricebook@chexit.com for upload into the CHEXIT Item List.</p>